**AREA COOPERATIVE FOR EDUCATIONAL SUPPORT**

**GOVERNANCE BOARD MEETING**

# February 12, 2018

**CIE Building @ NWMSU Room 1402**

**10:00 AM**

1. Roll Call-The meeting was called to order at 10:00AM by Matt Martz, Worth County, as interim President. The roll call was taken and answered by 15 districts. Those not in attendances were: Avenue City, Fairfax, North Andrew, Rockport, and South Nodaway. Additional representatives in attendance were: Steve Klotz, Maryville, Kari Taylor, Tarkio, Debbie Griffith Fujinami and Brittnie Morgan, ACES Social Workers.

II. Minutes 10-16-2017-The minutes were reviewed by the group. There was no discussion. Ken Eaton, Mound City, made a motion to approve the minutes from 10/16/2017. The motioned was seconded by James Simmelink, N. Nodaway. The motion passed 15-0.

1. Financial Report
2. FY18 Quarter 2 Report-The FY18 Quarter 2 Report was reviewed by the group. Cindy Naber, ACES Director, explained the revenues were slightly lower than anticipated. This is due to incorrectly invoicing a member district for first semester coop base fee by -$6737.42, and still awaiting another member district’s first semester coop base fee. Bob Ottman, South Holt, made a motion to accept the report. The motion was seconded by Rick Calloway, Union Star. The motion passed 15-0.
3. Reports
4. ACES Director Report-Cindy Naber, ACES Director, introduced Debbie Griffith Fujinami and Brittnie Morgan, ACES Social Workers who presented on the history of ACES & School Social Workers.

Cindy Naber, ACES Director, shared that ACES has completed the following trainings for districts:

* Fall and Spring Paraprofessional Training
* Students with Challenging Behavior Training
* 9 CPI Refresher Trainings Conducted (85 staff member recertified, 18 ACES Member Districts)
* 3 Full Foundation CPI Trainings (37 new staff members certified)
* 3 New Special Education Teacher Cohort Trainings

Upcoming Trainings were announced:

* Spring Assessment Training March 23, 2018, 8-12 p.m.
* New Special Education Teacher Cohort Final Training: March 15, 2018 9-3:00 p.m., NWMSU Room 1402
* Contact Cindy Naber, ACES Director, to schedule a CPI Refresher

Course and to discuss PD opportunities for next school year

1. Other Reports:
2. Cindy Naber, Director, presented the Therapists Travel and Mileage Worksheet for 2016-17. The worksheet totaled $112,166.47 for OT, PT, and SLP travel and mileage costs throughout the 2016-17 school year. There was no discussion.
3. Cindy Naber, Director, presented the YTD totals for Therapists Travel and Mileage for the 2017-18 school year. The worksheet totaled $80,602.95. There was no discussion.
4. Cindy Naber, Director, presented the OT and PT restructuring worksheet for the 2018-19 school year. ACES will not pay mileage reimbursement for Occupational and Physical Therapists starting with FY19. Cindy shared that Fairfax Hospital-InSPIRe Rehab would be coming onboard with ACES for the 2018-19 school year. InSPIRe Rehab would provide quality physical and occupational therapy services to the surrounding ACES member districts in close proximity to Fairfax Hospital. Those districts impacted by the change: Craig, Fairfax, Mound City, Nodaway-Holt, Rockport, South Holt, Tarkio, and West Nodaway. Cindy shared that InSPIRe Rehab therapists have some experience working in schools. The therapists already travel to the member district communities, providing physical and occupational therapy services to qualifying patients.

Cindy also shared that the ACES contract with OT and PT therapist providers had been revised for the upcoming school year to include an additional line, “**The provider shall be reimbursed for travel time to and from therapist’s office or residential location, whichever is closest to the assigned ACES member school districts.”** Cindy shared that currently, the contract reads “reimbursement of travel time to and from the Therapist’s office.” Terwilleger Therapy Team and Therapy at School both have PTA’S and COTA’S on staff that reside closer to ACES member school districts then the office location. Ken Eaton, Mound City, shared that Terwilleger Therapy Team and Therapy at School were both in favor of restructuring the assigned districts to provide more cost effective therapy services.

1. Old Business-

A. Preliminary Budget 2018-19 was reviewed. Matt Martz, Worth County asked for clarification on the Board Paid Health Insurance line amount of zero. Cindy Naber, Director, explained that the Board Paid Health Insurance amounts were accounted for in the amount of $20,956.00.

B. Cost Comparison by District for 2018-19 work sheets was presented with no discussion.

C. FY19 Proposed Costs by District was presented with discussion. Cindy Naber, Director, shared that two worksheets with proposed costs were shared in hopes to give the governing board an idea of what to expect for next year. One worksheet contained zero additional fiscal agent fee, the second worksheet contained $500.00 additional fiscal agent fee. Ken Eaton, Mound City, 2018-19 fiscal agent for ACES, shared he still needed more time before making a determination if any additional costs for fiscal agent fee were needed.

1. New Business
2. Social Worker Contracts-Cindy Naber, ACES Director, shared the anticipated cost of social worker services for the upcoming year. Cindy reported that as of December 2017, there were no changes reported for social worker intentions for the 2018-19 school year.

Cost for Social Worker contracts are anticipated to remain at current rate approximation:

$3,260-1 day per month

$6,520-2 days per month

$9,780-3 days per month

$13,040-4 days per month

$19,560-6 days per month

$26,080-8 days per month

Brian Garner, Stanberry, made a motion to approve Social Worker letters of intent to employ Debbie Griffith Fujinami and Brittnie Morgan for the 2018-19 school year. James Simmelink, North Nodaway seconded the motion. The motion passed 15-0.

1. ACES Personnel-Cindy Naber, shared the additional ACES Personnel Intentions for the 2018-19 School Year as follows: Cindy Naber, Director; Haley Humes, School Psychologist; Allison Rogers, Educational Diagnostician; Emmy Brown, part-time Office Manager. Karma Coleman, Tarkio, made a motion to approve the ACES 2018-19 Personnel. Bob Ottman, South Holt, seconded the motion. The motion passed 15-0.

## VII. Adjourn-Matt Martz, Worth County, made a motion to adjourn at approximately 11:15AM. The motion was seconded by Ken Grove, Northeast Nodaway. The motion passed 15-0.