

AREA COOPERATIVE FOR EDUCATIONAL SUPPORT
GOVERNANCE BOARD MEETING

Minutes

August 27, 2019 10:30 AM

NWMSU CIE 1402

- I. Roll Call-The meeting was called to order at 10:31 a.m. by Matt Martz, Worth County. Roll call was answered by 17 of the 19 districts. Those who were not in attendance were North Andrew and Avenue City.
- II. Minutes 04-23-2019-The minutes from 04-23-2019 were reviewed. Ken Eaton, Mound City, made a motion to accept the minutes. Jim Simmelink, North Nodaway, seconded the motion. The motion passed 17-0.
- III. Financial Report
 - A. FY19 Quarter 4 Report & End of Year Budget Summary-The FY19 Quarter 4 Report and Budget Summary was presented. Cindy Naber, ACES Director, shared that the revenues exceeded the expenditures by \$78,408.50. Cindy Naber, ACES Director proposed that a district overage credit of \$18, 408.50 be given back to the districts. This would leave the ACES reserve balance at \$60,000. There was discussion that the \$18,408.50 could just roll over into the reserve balance. This will be an option considered by the group next year. Expenditures were projected at \$631,041.25 for FY19 and came in at \$601,976.09, this was a \$29,065.16 difference.

The number of school visits for social workers was slightly lower than the prior year, the school psychologist visits were significantly lower than expected, and the director visits were lower than the prior year. Cindy Naber, ACES Director, encouraged the group to reach out for more support with Behavior Interventions and compliance support. The diagnostic assessments were slightly lower and Cindy Naber, ACES Director, encouraged the districts to reach out for more assistance administering both IQ and academic assessments. The diagnostic assessments were well within the current CAP for FY19. Danny Johnson, King City made a motion to accept the FY19 Quarter 4 Report and End of Year Budget Summary. Karma Coleman, Tarkio, seconded the motion. The motion passed 17-0.
 - B. FY20 Final Budget-The FY20 Budget was presented. Cindy Naber, ACES Director shared the FY20 proposed budget with the group. Social Worker costs were still calculated in the budget for two full-time social workers. The cooperative is still one social worker short and district billed amounts will be prorated once a social worker is hired. Jeremy Burrigh, Fairfax, made a motion to accept the final budget. Mike Leach, Craig, seconded the motion. The motion passed 17-0.
 - C. FY20 Cost By District-The cost by district was shared by Cindy Naber, ACES Director. The costs per district were calculated based on the September 2018-2019 PK-12 enrollment numbers for each member district, pulled from the DESE website. Ken Eaton, Mound City, made a motion to approve the FY20 cost by district. Jim Simmelink, North Nodaway, seconded the motion. The motion passed 17-0.
 - D. 2019-20 Cost Comparison by District-Cindy Naber, ACES Director shared the report with the group in order to show cost increase or decrease from the previous year. There was no discussion.

IV. Reports

- A. ACES Director Report-Cindy Naber, ACES Director, shared that important due dates and trainings will continue to come out in the ACES newsletter. Districts are encouraged to be in contact with Cindy to schedule CPI trainings. Audiometers have all been returned to districts. Costs will go up for next year if at least 10 machines are not calibrated, this year 9 were brought to the ACES office. If less than 20 machines: costs will be \$135 for audiometer and \$185 for combo units. Our regular pricing for over 10 machines is \$85 for audiometer and \$125 for combo units. A list of ACES Trainings are included in the board packet. Included in the board packet is a sample Restraint, Isolation and Seclusion handbook. This handbook will be sent out as a word document for districts to adopt as their own. All forms are included in the handbook to successfully document the when the use of restraint, isolation or seclusion is used in our member districts.

Jody Renfro, will be completing Functional Behavior Assessments, Behavior Intervention Plans, as well as behavior evaluations for special education, threat assessments, and other crisis services. These assessments are not counted in your Assessment CAP for the 2019-20 school year. Districts are encouraged to contact Ms. Renfro and utilize her services throughout the school year.

- B. 2019 District Services Summary-The 2019 Service Summary Sheet was shared. Cindy Naber, ACES Director reviewed how the figures are calculated. The Service Summary is a report that gives the best estimate of the cost of the services that each district receives, compared to the district's actual billed costs. Cindy shared that the therapy services are actual costs and tracked on the ACES billing reports received monthly from ACES contracted therapists. The other line items on the District Service Summary sheet are estimates of services based on ACES employee wages, benefits, and associated costs. Because of this, each district is encouraged to maximize their cost outcome by utilizing ACES services to the fullest extent possible based on their district needs.

V. Old Business-There was no old business

VI. New Business

- A. Speech Implementer Approval Forms-Cindy Naber, ACES Director, shared that these have all been approved for the 2019-20 school year and are on file. A copy of the approved form was included in the front of the ACES binder for applicable districts.
- B. Social Worker Job Update-Cindy Naber, ACES Director will continue to recruit to fill this open position. District amounts will be prorated once the applicant is hired.
- C. Committee Rotation-the revised Committee Rotation was presented to the group. The governing committee for the 2019-20 school year was announced by Cindy Naber, Director, and the need to respond in a timely fashion when the advisory committee is looked to for advice. There was no discussion.
- D. Annual Cooperative Contract Renewal Agreement-Cindy Naber, ACES Director shared that the annual cooperative contracts for 2019-2020, had been prepared and were in the front of the ACES binders.
- E. Other New Business-Cindy Naber, ACES Director, proposed that 2019-2020 future ACES Governance Board meeting times were moved from 10:30 a.m. to 11 a.m. Johnnie Silkett, South Nodaway, made a motion to move the ACES

Goverance Board meeting times to 11:00 a.m. Shannon Nolte, West Nodaway, seconded the motion. The motion passed 17-0

- VII. Adjourn-Danny Johnson, King City moved to adjourn at 10:54 AM. The motion was seconded by Johnnie Silkett, South Nodaway. The motion passed 17-0.