

**AREA COOPERATIVE FOR EDUCATIONAL SUPPORT
GOVERNANCE BOARD MEETING MINUTES**

October 29, 2018

CIE Building @ NWMSU Room 1402

10:00 AM

- I. Roll Call- The meeting was called to order at 10:02 a.m. by Matt Martz, Worth County. Roll call was answered by 13 of the 19 districts. Johnnie Silkett, South Nodaway R-IV present at 10:03, Bob Hedding, Stanberry R-II present at 10:19 a.m.
- II. Minutes-August 28, 2018-The minutes from 08-28-2018 were reviewed. Jim Simmelink, North Nodaway, made a motion to accept the minutes. Bob Ottman, South Holt, seconded the motion. The motion passed 13-0.
- III. Financial Report
 - A. FY19 Quarter 1 Report-The FY19 Quarter 1 Report was presented. Cindy Naber, ACES Director, shared that first quarter expenditures hadn't changed significantly, since quarter one 2017-18. Cindy Naber, ACES Director shared that she projected therapy services of PT, OT, and SLP to decrease with the loss of the Maryville R-II caseload of students who qualified for those services. Tim Jermain, Jefferson, commented that expenditures were actually more than in previous years with Maryville in the cooperative; FY15, FY16, FY17. Cindy Naber, ACES Director, agreed and stated that increased accountability for therapy providers was being implemented. Jeremy Burright, Fairfax, made a motion to accept the FY19 Quarter 1 Report. Shannon Nolte, West Nodaway, seconded the motion. The motion passed 14-0.
- IV. Reports-ACES Director Report

The Public Notice radio advertisement has been completed for the districts. Documentation has been emailed to district Special Education Coordinators and Superintendents.

Para Training was held on September 27, 2018. There were 29 attendees. Next training is February 7, 2019 from 9-3 at NWMSU. New paraprofessionals need 15 hours yearly; 10 hours training in subsequent years.

Website & referral forms have been revised. All newsletters and trainings are posted monthly.

Please contact the ACES Director if your staff needs to complete a refresher training this year. There is a refresher course available on October 31, 2018 from 8-11:30 a.m. at Union Star School, openings still available. There are currently 16 of our 19 school districts with up-to-date CPI teams. Districts are strongly encouraged to schedule annual training to meet the requirements of their Restraint, Isolation and Seclusion Board Policy.

Cohort 2 goes through Self- Assessment this year. DESE is using a new system, IMACs 2.0. There will be training in our area on October 30 at NWMSU at the Union. Cohort 2 Districts are strongly encouraged to attend. You can sign up using *MyLearningPlan* at no cost to the district. If you need assistance with Tiered Monitoring please contact the ACES Director or:

Lauren C. Struthers
Special Education Compliance Consultant
Northwest RPDC
660-562-1995

Accountability Report for related service providers

October 11, 2018, Cindy Naber, ACES Director, attended the SPED Finance Regional Training in St. Joseph, MO, handouts/manuals from the training are available upon request.

Due to several of the ACES Districts paying the ACES yearly assessment fee with IDEA Part B monies, all special education program expenditures must have supporting documentation, also called source documentation. Therefore, ACES must mandate all therapy providers to send in therapy notes/logs with their monthly billing reports. To ensure accountability of therapist visits/times/dates in member districts, see attached ACES Therapist Log. Each related service provider must sign-in and sign-out with district contact person verifying the times. It would be ideal to have special education teachers/directors familiar with the special education case load to be the contact person for the providers.

Future ACES Board Meeting Dates

-January 23, 2019 @ 10:00 AM at NWMSU

-April 23, 2019 @ 10:00 AM at NWMSU

Newsletter Communication

Be sure to check the newsletter for ACES updates trainings, and important dates!

Professional Development Opportunities

ACES PD opportunities have been sent to Superintendents and Coordinators via email. They are also listed monthly in the ACES Newsletter and posted on the official ACES website. Johnnie Silkett, South Nodaway, made a motion to accept the Director's Report. Ken Eaton, Mound City seconded the motion. The motion passed 15-0.

- V. Old Business
 - A. None

- VI. New Business
 - A. FY18 ACES Program Evaluation Summary- Cindy Naber, Director, reported on the ACES Program Evaluation for FY18. Total School Visits were as follows: Psychologist 191, Social Workers 290, Director 87, and Diagnostician 321. Diagnostician Services totaled at 400 for the year. The ACES Cooperative saw an increase in OSS Incidents, for a total of 221. District's Graduation Rate for FY18 was 99.21% with 15/20 districts

reporting 100% graduation rate. Total Enrollment decreased from 6385 in FY17 to 6129 in FY18. Johnnie Silkett, South Nodaway, made a motion to accept the FY18 Program Evaluation. Ken Eaton, Mound City, seconded the motion. The motion passed 15-0.

- B. 2018-19 ACES Budget Amendment-Cindy Naber, ACES Director, indicated changes made in expenditures to reflect the decrease in non-certified staff salary and benefits and an increase in certified staff salary and benefits as well as occupational therapy services. The expenditures balance of \$631,041.25 did not change. Jeff Blackford, Nodaway-Holt made a motion to accept the 2018-19 Budget Amendments. Shannon Nolte, West Nodaway, seconded the motion. The motion passed 15/0.

- VII. Adjourn- Rick Calloway, Union Star, made a motion to adjourn at 11:15 AM. The motion was seconded by Mike Leach, Craig. The motion passed 15-0.