

AREA COOPERATIVE FOR EDUCATIONAL SUPPORT
GOVERNANCE BOARD MEETING

Minutes

August 31, 2020 11:00 AM

NWMSU Student Union, Meeting Room D

- I. Roll Call-The meeting was called to order at 11:02 a.m. by Mike Leach, Craig and ACES Board President for the 2020-2021 School Year. Roll call was answered by 16 of the 19 districts. Those who were not in attendance were North Andrew, Jefferson C-123, and Avenue City.
- II. Minutes 04-23-2020-The minutes from 04-23-2020 virtual meeting were reviewed. Jeremy Burrigh, Fairfax, made a motion to accept the minutes. Chris Turpin, North Nodaway, seconded the motion. The motion passed 16-0.
- III. Financial Report
 - A. FY20 Quarter 4 Report & End of Year Budget Summary-The FY20 Quarter 4 Report and Budget Summary was presented. Cindy Naber, ACES Director, shared that the revenues exceeded the expenditures by \$17,189.29. Cindy Naber, ACES Director proposed that a district overage credit of \$17,189.29 (minus the social worker refund back to 7 districts from first semester of 2019-2020 of \$3697.84) be given back to the districts or another option was proposed, rolling the \$13,491.45 into the reserve account holding at \$60,000. This would leave the ACES reserve balance at \$73,491.45. Brenda Dougan, Northeast Nodaway made a motion to roll the overage of \$13,491.45 into the reserve account and accept the FY20 Quarter 4 Report and End of Year Budget Summary. Karma Coleman, Tarkio, seconded the motion. The motion passed 16-0.
 - B. FY21 Final Budget-The FY21 Budget was presented. Cindy Naber, ACES Director shared the FY21 proposed final budget with the group. Social Worker costs were still calculated in the budget for two full-time social workers. The cooperative is 2 social workers short and district billed amounts will be prorated once a social worker is hired. Johnny Silkett, South Nodaway, made a motion to accept the final budget. Matt Martz, Worth County, seconded the motion. The motion passed 16-0.
 - C. FY21 Cost By District-The cost by district was shared by Cindy Naber, ACES Director. The costs per district were calculated based on the September 2019-2020 PK-12 enrollment numbers for each member district, pulled from the DESE website. Danny Johnson, King City, made a motion to approve the FY21 cost by district. Rick Calloway, Union Star seconded the motion. The motion passed 16-0.
 - D. 2020-21 Cost Comparison by District-Cindy Naber, ACES Director shared the report with the group in order to show cost increase or decrease from the previous year. There was no discussion.
- IV. Reports
 - A. ACES Director Report-Cindy Naber, ACES Director, shared that important due dates and trainings will continue to come out in the ACES newsletter. Districts are encouraged to be in contact with Cindy to schedule CPI

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trainings. Audiometers have all been calibrated and returned to districts. A list of ACES Trainings are included in the board packet. Included in the board packet is a sample Restraint, Isolation and Seclusion handbook. This handbook will be sent out as a word document for districts to adopt as their own. All forms are included in the handbook to successfully document when the use of restraint, isolation or seclusion is used in our member districts.

Jody Renfro, will be completing Functional Behavior Assessments, Behavior Intervention Plans, as well as behavior evaluations for special education, threat assessments, and other crisis services. These assessments are not counted in your Assessment CAP for the 2020-21 school year. Districts are encouraged to contact Ms. Renfro and utilize her services throughout the school year.

- B. 209-2020 District Services Summary-The 20120 Service Summary Sheet was shared. Cindy Naber, ACES Director reviewed how the figures are calculated. The Service Summary is a report that gives the best estimate of the cost of the services that each district receives, compared to the district's actual billed costs. Cindy shared that the therapy services are actual costs and tracked on the ACES billing reports received monthly from ACES contracted therapists. The other line items on the District Service Summary sheet are estimates of services based on ACES employee wages, benefits, and associated costs. Because of this, each district is encouraged to maximize their cost outcome by utilizing ACES services to the fullest extent possible based on their district needs.

V. Old Business-There was no old business

VI. New Business

- A. Speech Implementer Approval Forms-Cindy Naber, ACES Director, shared that these have all been approved for the 2020-21 school year and are on file. A copy of the approved form was included in the front of the ACES binder for applicable districts. Districts were encouraged to ensure Speech Implementers minutes were appropriately listed in core data, under the staff assignments, Speech Implementer minutes should be reported as 195500 course code
- B. Social Worker Job Update-Cindy Naber, ACES Director will continue to recruit to fill this open position. Other options will be explored to acquire social worker services for the districts. District amounts will be prorated once the applicant is hired.
- C. Committee Rotation-the revised Committee Rotation was presented to the group. The governing committee for the 2020-2021 school year was announced by Cindy Naber, Director, and the need to respond in a timely fashion when the advisory committee is looked to for advice. There was no discussion.
- D. Cooperative Agreement-Cindy Naber, ACES Director, informed the governing body that if there were amendment suggestions to the ACES Cooperative Agreement that the amendment process be followed on page II, Article II. Amendment.

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- E. Annual Cooperative Contract Renewal Agreement-Cindy Naber, ACES Director shared that the annual cooperative contracts for 2020-2021, had been prepared and were in the front of the ACES binders.
 - F. Other New Business-Cindy Naber, ACES Director, proposed that 2020-2021 future ACES Governance Board meeting times were moved to the same dates as Rural Advocate dates. Those meeting dates are: Nov. 6, 2020; Feb. 10, 2021; and April 9 at 11 a.m.
- VII. Adjourn-Johnny Silkett, South Nodaway moved to adjourn at 11:54 AM. The motion was seconded by Chris Turpin, North Nodaway. The motion passed 16-0.