

AREA COOPERATIVE FOR EDUCATIONAL SUPPORT
GOVERNANCE BOARD MEETING

Minutes

August 30, 2021 11:00 AM

NWMSU Student Union, Meeting Room D

- I. Roll Call-The meeting was called to order at 11:05 a.m. by Mike Leach, Craig. Roll call was answered by 16 of the 22 member districts. Those not in attendance were North Andrew R-V, Fairfax R-III, Pattonsburg R-II, Nodaway-Holt R-VII; Rock Port R-II, and Avenue City.
- II. Minutes 04-09-2021-The minutes from the 04-09-2021 meeting were reviewed. Chris Turpin, North Nodaway, made a motion to accept the minutes. Michael Stephenson, Stewartsville, seconded the motion. The motion passed 16-0.
- III. Financial Report
 - A. FY21 Quarter 4 Report & End of Year Budget Summary-The FY21 Quarter 4 Report and Budget Summary was presented. Cindy Naber, ACES Director, shared that the expenditures exceeded the revenues by \$17,380.53. This would leave the ACES reserve balance at \$59,808.76. Danny Johnson, King City made a motion to accept the FY21 Quarter 4 Report and End of Year Budget Summary. Korey Miles, Mound City, seconded the motion. The motion passed 16-0.
 - B. FY22 Final Budget-The FY22 Budget was presented. Cindy Naber, ACES Director shared the FY22 proposed final budget with the group. Social Worker costs were still calculated in the budget for two full-time social workers. The cooperative is 2 social workers short and district billed amounts will be prorated once a social worker is hired. Budget reflected the addition of Purchased Service-Vision Services of \$50,000. Rick Calloway, Union Star, made a motion to accept the final budget. Chris Turpin, North Nodaway, seconded the motion. The motion passed 16-0.
 - C. FY22 Cost By District-The cost by district was shared by Cindy Naber, ACES Director. The costs per district were calculated based on the January 19, 2021 PK-12 enrollment numbers for each member district, pulled from the DESE website. Bob Ottman, South Holt, made a motion to approve the FY22 cost by district. Travis Dittmore, Buchanan County R-IV seconded the motion. The motion passed 16-0.
 - D. 2021-2022 Cost Comparison by District-Cindy Naber, ACES Director shared the report with the group in order to show cost increase or decrease from the previous year. There was no discussion.
- IV. Reports
 - A. ACES Director Report-Cindy Naber, ACES Director, shared that important due dates and trainings will continue to come out in the ACES newsletter. Districts are encouraged to be in contact with Cindy to schedule CPI trainings. Audiometers have all been calibrated and returned to districts. A list of ACES Trainings are included in the board packet. Included in the board packet is a sample Restraint, Isolation and Seclusion handbook. This handbook will be sent out as a word document for districts to adopt as their own. All forms are included in the handbook to successfully document when the use of restraint, isolation or seclusion is used in our member districts.

Jody Renfro, School Psychological Examiner/Behavior Interventionist will be completing Functional Behavior Assessments, Behavior Intervention Plans, as well as behavior evaluations for special education, threat assessments, and other crisis services. These assessments are not counted in your Assessment CAP for the 2021-2022 school year. Districts are encouraged to contact Ms. Renfro and utilize her services throughout the school year.

- B. 2020-2021 District Services Summary-The 2020-2021 District Services Summary Sheet was shared. Cindy Naber, ACES Director reviewed how the figures are calculated. The Service Summary is a report that gives the best estimate of the cost of the services that each district receives, compared to the district's actual billed costs. Cindy shared that the therapy services are actual costs and tracked on the ACES billing reports received monthly from ACES contracted therapists. The other line items on the District Service Summary sheet are estimates of services based on ACES employee wages, benefits, and associated costs. Because of this, each district is encouraged to maximize their cost outcome by utilizing ACES services to the fullest extent possible based on their district needs.
- V. Old Business-There was no old business
- VI. New Business
 - A. Speech Implementer Approval Forms-Cindy Naber, ACES Director, shared that these have all been approved for the 2021-2022 school year. The final copy of the approved form was included in the front of the ACES binder for applicable districts. Districts were encouraged to ensure Speech Implementers minutes were appropriately listed in core data, under the staff assignments, Speech Implementer minutes should be reported as 195500 course code.
 - B. Committee Rotation-the revised Committee Rotation was presented to the group. The governing committee for the 2021-2022 school year was announced by Cindy Naber, Director, and the need to respond in a timely fashion when the advisory committee is looked to for recommendations/advice. There was no discussion.
 - C. Cooperative Agreement-Cindy Naber, ACES Director, informed the governing body that the addition of the three new member districts had been added to the Cooperative Agreement-Buchanan County R-IV; Osborn R-O, Stewartsville C-2. The Cooperative Agreement was passed around for the present superintendents to sign.
 - D. Annual Cooperative Contract Renewal Agreement-Cindy Naber, ACES Director shared that the annual cooperative contracts for 2021-2022, had been prepared and were in the front of the ACES binders.
 - E. Other New Business- Social Worker Job Update-Cindy Naber, ACES Director will continue to recruit to fill this open position as long as districts have a need for a full-time position. Sixteen district contract days or fifteen plus the Head Start contract are required for a full-time position. Ms. Naber will verify with those districts requesting days and this will be discussed again at the next ACES board meeting. District amounts will be prorated once the applicant is hired.
- VII. Adjourn-Michael Stephenson, Stewartsville moved to adjourn at 12:00 PM. The motion was seconded by Korey Miles, Mound City. The motion passed 16-0.

