



AREA COOPERATIVE FOR EDUCATIONAL SUPPORT

December 2021

ACES Mission

ACES is committed to providing a full continuum of special education and at-risk services for students in member districts from pre-school through 12th grade, as well as, to build the capacity of the educators and school systems in addressing the issues that interfere with educational outcomes.

ACES Vision

ACES will strive to be a comprehensive program of services for students whose behavioral difficulties and academic issues interfere with their educational performance. The key to this service provision is the active collaboration amongst educators, parents, students and the community.

Important Due Dates

- ◆ Special Education Finance Self-Assessments for Cohort 2 open-due January 31, 2022
- ◆ 12/01/2021: Prepare December Child Count due in Core Data 12-15-2021
- ◆ Cohort 1 LEA submits documentation to clear ICAPS by December 31, 2021. Work on completing this now so it is complete before Christmas break.
- ◆ 01/01/2022: Semi Annual Certifications for staff paid with federal funds.
- ◆ Proportionate Share Carryover Release Request-if applicable due April 30
- ◆ Guides for completion of the about referenced special education processes

Guides for completion of the about referenced special education processes [special-education-finance-resources](#) DESE Due Dates can be found here: [Sped Due Date Cal](#)

Upcoming Trainings

- December 15, 2021- Special Education Teacher Cohort Day 2 9-3 p.m. at NW Tech Center, New Commons Room, Maryville, MO
- February 9, 2022- Special Education Teacher Cohort Day 3 9-3 p.m. at NW Tech Center, New Commons Room, Maryville, MO
- February 15, 2022- Special Education Director Cohort Day 3 8-11:30 a.m. at NWMSU
- April 5, 2022- Special Education Director Cohort Day 4 8-11:30 a.m. at NWMSU
- April 6, 2022- Special Education Teacher Cohort Day 4 9-3 p.m. at NW Tech Center, New Commons Room, Maryville, MO
- March 9, 2021- CPI Refresher at Stanberry School 8-11:30 a.m.

Monthly To Do List

- ◆ Schedule Initial & Renewal CPI Trainings as needed
- ◆ 100.280 Paraprofessional Training-please ensure this requirement is met and documentation is present in HR file
- ◆ Begin gathering data for December 1 Child Count
- ◆ Educate yourself on who is an ECSE student and ensure they are coded correctly in MOSIS and reported to your related service providers correctly
- ◆ Please contact me if you would like support in navigating the CAP's.
- ◆ Dec 17, 2021 end date- Instructionally Embedded Window (required for ELA and math and encouraged for science)

Tiered Monitoring Cohort

2021-2022		
CAP	Self-Assessment	Maintain
Cohort 1	Cohort 2	Cohort 3
West Nodaway	Jefferson	Avenue City
Fairfax	Osborn R-0	Craig
King City	North Nodaway	Mound City
Nodaway Holt	South Holt	North Andrew
Pattonsburg	Tarkio	Northeast Nodaway
Stanberry	Union Star	Rock Port
Stewartsville C-2	Worth County	South Nodaway
Buchanan County R-IV		

Director's Desk- Good Afternoon and welcome to December! After coming back from Branson, I was able to get our Christmas trees and decorations up. Got a few online black Friday and cyber Monday deals coming, it was nice to see delivery dates a little sooner than what they were last year at this time. I can recall not getting some of my orders until January or not at all last year. So, we are making progress!

With only 3 weeks left before Christmas break, I wanted to remind you of some common themes we experience at ACES this time of year. District personnel seem to be in a rush to complete evaluations and write IEPs before Christmas break. I would strongly encourage you to take a deep breath and stick to the timelines. When we rush the special education process, we are more likely to make compliance mistakes as well as not present a fully comprehensive evaluation or weave that golden thread between the evaluation reports to the IEP. All of the ACES staff calendars are booked for December, and while there may be a cancellation here and there, it is highly likely that if you need us to complete something for you quickly, it is going to be January before that can be scheduled. That being said, if you have a crisis situation or high profile case that needs attention, those are considered a priority. Please reach out for assistance. Also, if you have meetings that you think maybe problematic and you need support or evaluations explained, you need to contact myself or the other ACES personnel ahead of time and request our presence at your meeting (generally 10 days' notice). Parents can't dictate who you invite to any meeting, we are your district contracted staff.

We here at ACES are thankful this holiday season to be a part of your district. We cherish the relationships we have with all of you and want to wish you a Merry Christmas and Happy New Year!~~Cindy

ACES Board Meeting Schedule

ACES Board Meeting Schedule. All meetings take place at 11 a.m.

- February 22, 2022
- April 28, 2022

Location: NWMSU Student Union, Meeting Room D (third floor)

LASE (Local Administrators of Special Education) Meetings January 7, 2021 9-3 p.m. NW Tech Center (New Commons Room) Mark your calendars, agenda to come out soon!

ACES

1212A S. Main Street
Maryville, MO 64468
660.582.3768

Director

Cindy Naber
cindy.naber@mndcty.org
660-254-6134

Office Manager

Emmy Brown
Emmy.brown@mndcty.org
660-582-3768

Educational Diagnostician

madison.douglas@mndcty.org
660-254-0181

Behavior

Interventionist/School Psychological Examiner

Jody Renfro
jody.renfro@mndcty.org
660-582-3768

ACES Monthly Data Report

November Statistics

- ◆ Director District Visits: 11
- ◆ ACES Director Trainings Conducted: 2
- ◆ Diagnostic Assessments: 38
- ◆ Cooperative FIEP meetings YTD: 3
- ◆ Behavior Interventionist District Visits: 19
- ◆ School Psychological Examiner assessments completed: 14
- ◆ School Psychological Examiner FBA/BIP-3

Compliance Corner

- ◆ Please don't hesitate to contact the ACES Director or RPDC Lauren Struthers if you have questions or need Compliance advice!
- ◆ When requesting an assessment from the related service providers, please submit the request form. The request forms are found on our website areacooperative.weebly.com
- ◆ Please keep my newsletters to reference and help guide you in sped compliance and important due dates.
- ◆ Please review the process for requesting testing or Behavior Intervention services.
<http://areacooperative.weebly.com>



MAP-A Test Windows 2021-2022	Start Date
Instructionally Embedded Window (required for ELA and math and encouraged for science)	September 13, 2021
Instruction and Assessment Planner in EP is Closed	December 18, 2021
Instructionally Embedded Window (required for all—ELA, math, science)	February 7, 2022

The low down on Educational Surrogates

What is an educational surrogate? An educational surrogate is an impartial individual who fills the role of parent for a student with a disability whenever decisions are being made about the student's educational placement and individualized education program (IEP) when there is no natural parent or other adult authorized to make educational decisions on behalf of the student.

Why do we need educational surrogates? IEP Teams determine the appropriate educational program for students with disabilities. Parents of students with disabilities are important IEP Team members. Sometimes, for various reasons, there is no one to fill the role of a parent at IEP Team meetings.

An educational surrogate is needed when: •the student has no identified parent, OR•the parent's cannot be located, AND•the student is a ward of the state and is living in a facility or group home and not with a person acting as a parent, OR•the student is an unaccompanied homeless youth. The Individuals with Disabilities Education Act (IDEA) requires that states train and provide educational surrogates to fill the role of a parent.

Who can be an educational surrogate? An educational surrogate must be 18 years old or older, have completed the required online training and have no criminal record for child abuse or neglect. An educational surrogate must not have any conflict of interest concerning the student's education; an educational surrogate may not be an employee of a public agency providing care, custody or educational services to the specific student in need of educational surrogate representation