

Draft 8/31/2022

AREA COOPERATIVE FOR EDUCATIONAL SUPPORT
GOVERNANCE BOARD MEETING

Minutes

August 29, 2022 11:00 AM

NWMSU Student Union, Meeting Room D

- I. Roll Call-The meeting was called to order at 11:00 a.m. by Tim Jermain, Jefferson. Roll call was answered by 16 of the 22 member districts. Those not in attendance were North Andrew R-V, Stanberry R-II, Pattonsburg R-II, South Nodaway R-IV; Rock Port R-II, and Avenue City.
- II. Minutes 04-28-2022-The minutes from the 04-28-2022 meeting were reviewed. Chris Turpin, North Nodaway, made a motion to accept the minutes. Korey Miles, Mound City, seconded the motion. The motion passed 16-0.
- III. Financial Report
 - A. FY22 Quarter 4 Report & End of Year Budget Summary-The FY22 Quarter 4 Report and Budget Summary was presented. Cindy Naber, ACES Director, shared that the expenditures exceeded the revenues by \$8430.60. This would leave the ACES reserve balance at \$51,378.16. Jeremy Burrigh, Fairfax, made a motion to accept the FY22 Quarter 4 Report and End of Year Budget Summary. Travis Dittmore, Buchanan County, seconded the motion. The motion passed 16-0.
 - B. FY23 Final Budget-The FY23 Budget was presented. Cindy Naber, ACES Director shared the FY23 final budget with the group. Budget reflected an increase in salaries from the Mound City base salary. There will also be an interim educational diagnostician salary in the spring of 2023 to cover for an extended maternity leave. Rick Calloway, Union Star, made a motion to accept the final budget. Jeremy Burrigh, Fairfax, seconded the motion. The motion passed 16-0.
 - C. FY23 Cost by District-The cost by district was shared by Cindy Naber, ACES Director. The costs per district were calculated based on the March 16, 2022 PK-12 enrollment numbers for each member district, pulled from the DESE website. Jeff Blackford, Nodaway Holt, made a motion to approve the FY23 cost by district. Danny Johnson, King City, seconded the motion. The motion passed 16-0.
 - D. 2022-2023 Cost Comparison by District-Cindy Naber, ACES Director shared the report with the group in order to show cost increase or decrease from the previous year. There was no discussion.
- IV. Reports
 - A. ACES Director Report-Cindy Naber, ACES Director, shared that important due dates and trainings will continue to come out in the ACES newsletter. Districts are encouraged to be in contact with Cindy to schedule CPI trainings. Audiometers have all been calibrated and returned to districts. A list of ACES Trainings are included in the board packet. Included in the board packet is a sample Restraint and Seclusion handbook. This handbook was sent out as a word document for districts to adopt as their own. All forms are included in the handbook to successfully document when the use of

restraint or seclusion is used in our member districts.

Miriah Stricker, Behavior Interventionist will be completing Functional Behavior Assessments, Behavior Intervention Plans, as well as behavior evaluations for special education, threat assessments, and other crisis services. These assessments are not counted in your Assessment CAP for the 2022-2023 school year. Districts are encouraged to contact Ms. Sticker and utilize her services throughout the school year.

- B. 2021-2022 District Services Summary-The 2021-2022 District Services Summary Sheet was shared. Cindy Naber, ACES Director reviewed how the figures are calculated. The Service Summary is a report that gives the best estimate of the cost of the services that each district receives, compared to the district's actual billed costs. Cindy shared that the therapy services are actual costs and tracked on the ACES billing reports received monthly from ACES contracted therapists. The other line items on the District Service Summary sheet are estimates of services based on ACES employee wages, benefits, and associated costs. Cooperative trainings and professional development opportunities are not calculated individually. Each district is encouraged to maximize their cost outcome by utilizing ACES services to the fullest extent possible based on their district needs.
 - C. ACES Travel Expenses per District-Mr. Jermain, ACES Board President talked to the member districts about reducing down time in districts for therapists. Cindy Naber, ACES Director discussed ways to reduce excessive therapist travel time and reducing number of visits per week.
- V. Old Business-There was no old business
- VI. New Business
- A. Committee Rotation-the revised Committee Rotation was presented to the group. The governing committee for the 2022-2023 school year was announced by Cindy Naber, Director, and the need to respond in a timely fashion when the advisory committee is looked to for recommendations/advice. There was no discussion.
 - B. Cooperative Agreement-Cindy Naber, ACES Director, informed the governing body that in the first semester of even numbered years, the cooperative agreement is subject to amendment through the amendment process. This process is highlighted in Article II of the agreement.
 - C. Annual Cooperative Contract Renewal Agreement-Cindy Naber, ACES Director shared that the annual cooperative contracts for 2022-2023 had been prepared and were in the front of the ACES binders.
 - D. Other New Business- None
- VII. Adjourn-Bob Ottman, South Holt moved to adjourn at 11:30 AM. The motion was seconded by Chris Turpin, North Nodaway. The motion passed 16-0.